



June 15, 2022

RE: Request for Qualifications – Impact Fee Ordinance Review and Modification.

TO WHOM IT MAY CONCERN:

The City of Orange Beach, Alabama is soliciting qualified impact fee consultants to submit a response as outlined below. The City of Orange Beach adopted an impact fee ordinance in 2006. This impact fee was developed in compliance with Alabama Legislative Act No. 2006-300. The Ordinance was adopted and implemented pursuant to a survey and study performed by Tischler/Bise.

In 2019, a class action suit was filed in the Circuit Court of Baldwin County. A provisional settlement of that case has been reached. As part of that settlement, the City is undertaking a review and, if appropriate, modification of its impact fee ordinance to ensure compliance with relevant legal standards, as well as to modify the ordinance to reflect any changes in the subsequent development of the City and possible appropriate changes to the way impact fees are calculated.

To that end, the City is requesting qualified organizations submit an outline of qualifications illustrating your organization's experience and capabilities to perform this type of study and assessment. This proposal should include background information on the individuals who will be assigned the project, outlining their specific experience in developing impact fees. If any previously developed impact fee ordinances developed by your organization were the subject of litigation, an outline of that information to include the names of the entities involved and the court in which the case was located, as well as the disposition, if any, should be included. The information supplied should also include an estimate or range of anticipated costs of performing the analysis. Any response should be sent in such a way as to be received by the City Administrator's office no later than the close of business on June 30<sup>th</sup>, 2022.

If you have any further questions or need any additional information, please contact Ms. Renee Smith with the City of Orange Beach. Her telephone number is (251) 981-6779 or email her at [rsmith@orangebeachal.gov](mailto:rsmith@orangebeachal.gov).