

**MINUTES OF
ORANGE BEACH CITY SCHOOL BOARD
SPECIAL MEETING
MAY 9, 2022 – 10:00 A.M.
CITY HALL – COUNCIL CHAMBERS**

- I. CALL TO ORDER** Robert Stuart called the meeting to order at 10:00 A.M.
- II. INVOCATION** Tracie Stark
- III. PLEDGE OF ALLEGIANCE**
- IV. ROLL CALL**

Present: Robert Stuart, President
Nelson Bauer, Vice President
Shannon Robinson
Tracie Stark, Secretary
Randy McKinney

Absent: None

There being a quorum present, the meeting was opened for the transaction of business.

V. CONSIDERATION OF AGENDA

Mr. Stuart, Board President, moved the agenda forward as presented.

VI. CONSIDERATION OF PREVIOUS MINUTES

1. Special Meeting 05/05/2022
2. Work Session 05/06/2022

Motion made (Robinson/Stark) to postpone consideration of the minutes until the next meeting. Motion carried (5-0).

VII. ACTION ITEMS

1. Approve FinalSite contract for website platform. Board members inquired about the timeline for website implementation. Ford Handley, Chief School Financial Officer, stated that a project manager would be assigned in the next two weeks and that the website is expected to launch approximately 10-11 weeks after that, hopefully sooner. **Motion made (Bauer/Robinson) to approve the contract. Motion carried (5-0).**
2. Approve Job Descriptions.
 - a. Assistant Principal
 - b. School Counselor – 12 month
 - c. School Counselor – 9 month
 - d. School Nurse

Dr. Smith made the recommendation to approve the listed job descriptions. She stated that only one position is open and needs to be posted – the 9 Month School Counselor for the middle school. She explained that Baldwin County had approved a second nurse for Orange Beach Elementary School for the 2022-2023 school year, but that the Principal is researching whether another nurse is truly needed. Mr. McKinney expressed concern about the duplication of administrative positions in a small school system. Dr. Smith suggested providing supplements to existing staff for taking on additional duties rather than hiring for a full position. Board members agreed with the concept. **Motion made (Stark/Bauer) to approve the job descriptions. Motion carried (5-0).**

VIII. DISCUSSION ITEMS

1. Policy manual. Dr. Smith stated that a draft of the policy manual has been emailed to the Board for review and asked for feedback.

Ms. Stark asked that the terms “bullying” and “peer conflict” be defined. Mr. Campbell advised reference to the Jason Flatt Act and the Jamari Terrell Williams Student Bullying Prevention Act.

Dr. Smith asked for Board input on reinstating recognition of a valedictorian and salutatorian each year. She explained that Baldwin County had changed to only recognizing the top ten students of each graduating class. She also explained issues with students who tie for first and suggested a couple options for tie-breakers. Board members supported bringing back the positions of valedictorian and salutatorian in an equitable manner. Dr. Smith said that she would research the topic further.

The Board asked about the section addressing supplemental school donations. Mr. Campbell recommended changing the language to require superintendent approval before a principal solicits donations.

Board members also discussed adding a section for drug testing and revising the schedule for regular board meetings.

IX. OTHER BUSINESS

No public comments.

X. EXECUTIVE SESSION

Motion made (McKinney/Stark) to suspend the rules to add an action item to the agenda for approval of a principal’s contract. Motion carried (5-0).

Motion made (Bauer/Robinson) to enter into executive session to discuss good name and character. Motion carried (5-0). Mr. Stuart stated that the Board would be in executive session for approximately one hour and would reconvene afterwards.

Time in: 10:32 A.M.

Time out: 11:35 A.M.

Motion made (Robinson/Stark) to approve a contract with Mary Catherine Law for Orange Beach Elementary School Principal. Motion carried (5-0).

XI. ADJOURN

There being no further business to come before the board, motion made (McKinney/Bauer) to adjourn. Motion carried (5-0).

Time: 12:05 P.M.

APPROVED this the 16th day of May, 2022.

Robert Stuart
President