

ORANGE BEACH EVENT CENTER

FEE SCHEDULE

RENTAL RATES

Event Space	Fee per day 7am to 12am	Classroom/ Banquet	Theater	Reception (standing)	Dimensions <i>all measurements are approximate</i>	Square footage
Event Center (all spaces)	\$1000	1000 ppl	2000+	2500 ppl	105' x 150' (with stage) 125' x 150' (without stage)	18, 750 sq ft
T Configuration	\$800	800 ppl	1400- 1800 ppl	2000 ppl	<i>T configuration is comprised of the Main Hall plus the two west break out spaces</i>	13,500 sq ft
Main Hall	\$600	500 ppl	850- 1000 ppl	1300 ppl	105' x 66' (with stage) 125' x 66' (without stage)	8250 sq ft
Breakout, each (4 total)	\$300	150 ppl	330- 440 ppl	450 ppl	63' x 42'	2,650 sq ft
Kitchen	\$150 (per event)	_____	_____	_____	42' x 20' x 37' x 22'	990 sq ft
Lobby (if rented separately)	\$300	100 ppl	200 ppl	300 ppl	20' x 88'	1800 sq ft

Please Note: If the event generates 100 or more room nights at Orange Beach accommodations, the renter may be eligible for a discounted daily rental fee. 100-199 room nights, 25% discount 200-299 room nights, 35% discount 300 + room nights, 50% discount

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EQUIPMENT RENTAL, SUPPLIES & OTHER FEES

Price List is subject to additions or changes without notice. The following prices are for items in the facility's inventory only. Some equipment is included with set-up. Please contact the Facility Foreman or Event Center Coordinator for more information. Please note that Event Center staff are not responsible for the set up, operation or tear down of any equipment procured by the renter of the facility.

ITEM DESCRIPTION	RATE	RENTER INITIAL
Air Conditioning (Non-Event Hours)	See staff	
Auxiliary power	\$75 per electrical drop box	
Banner Hanging & removal (also include other items such as balloons, chandeliers, specialty lighting) <i>Please note that there is a place over the lobby door that has hooks already, we will hang your banner that at no charge</i>	\$100 per item	
Carpet	Price TBD, see staff	
Carts and Handtrucks (without operator)	Included with rental fee	
Chairs, set up and tear down, burgundy fabric, black frame, 2000 total	Included with rental fee	
Chairs, set up and tear down, black, folding, 200 total	Included with rental fee	
Chandeliers, small Chandeliers, large	Price TBD, see staff	
Crowd Barrier/stanchion	\$10 per section	
Flags, US, base, pole, State of Alabama, base, pole	Included with rental fee	
Heavy Equipment (pallet jack, scissor lift) with operator	\$25 per hour per person	
Heavy Equipment (pallet jack, scissor lift) without operator	See staff	
Lectern, standing or tabletop	\$15	
Light Bars	\$100 each	
PA system/breakout space	\$100 minimum	
PA system/main hall	\$200 minimum	
PA system/entire facility	\$300 minimum	

EQUIPMENT RENTAL, SUPPLIES & OTHER FEES, page 2

ITEM DESCRIPTION	RATE	RENTER INITIAL
Pipe and drape (3' or 8' high)	\$1 per foot	
Pipe and drape, per 10' x 10' booth (8' and/or 3' high)	\$40 per booth	
Pipe and drape, (16' high)	\$2 per foot	
Pipe and drape, bars or other special spaces	\$40 and up, see staff	
Portable projector with screen	\$50 per event	
Risers, 4' x8' sections, 10" or 20" high	\$25 each	
Staffing: a/v equipment operator	\$25 per person per hour	
Staffing: After Hours room set up/changeover/tear down	\$25 per person per hour	
Staffing: On duty custodial staff	\$25 per person per hour	
Stage, 4' x 8', sections	Included in rental fee	
Tables: 72" round banquet (#60), 30" round highboys (#16)	Included in rental fee	
Tables: 8' x 30" rectangle (#70), 8' x 18" rectangle, classroom (#95)	Included in rental fee	
Table Linens (limited number)	\$8 per table	
Table covers and skirts (limited number)	\$15 per table	
Telephone Line (request MUST be made 30 days in advance)	\$150 each (2 total)	

Terms and Conditions:

- All material and equipment furnished by the Event Center staff for the above services shall remain the property of the Event Center Staff and shall be removed by the Center at the close of the show.*
- Equipment is subject to availability. Please inquire with the Event Center staff for most current inventory.*
- Equipment, labor and rental rates are subject to change without notice.*
- Equipment not returned or damaged will be subject to full rental rate plus the replacement cost.*