



**If authorized by the Fire Official,** a Fire Watch may be temporarily used while a Fire Detection or Fire Protection System is out of service for repairs or alterations.

The following are minimum requirements that must be followed before a Fire Watch will be approved. Additional requirements may be ordered by the Fire Official, if needed.

- **Fire Watch** must immediately report any fire or suspected fire to the Fire Department.
- **Fire Watch** must be a minimum of 18 years old.
- **Fire Watch** shall be continuous 24 hours a day and shall not be discontinued without approval of the Fire Official.
- **Fire Watch** must have and be familiar with an approved means of contacting the Fire Department using the 9-1-1 system.
- **Fire Watch** must have the ability to communicate a fire alarm and/or evacuation orders to other occupants of the building.
- **Fire Watch** shall be familiar with the premises and evacuation procedures for the building.
- **Fire Watch** shall have access to and appropriate training for an approved fire extinguisher at all times.
- **Fire Watch**, in places of assembly, must be posted in each separate room capable of being occupied by 49 persons or more.
- **Fire Watch** shall not have any other duties or responsibilities other than being a Fire Watcher.
- **Fire Watch** must conduct a complete walk through of the entire building at least one time every 30 minutes.
- **Fire Watch** shall keep a written log of all patrols and shift activities. This log shall be submitted to the Orange Beach Fire Prevention Bureau within 24 hours of the approved termination of the Fire Watch. The log may be emailed to [tbryant@orangebeachal.gov](mailto:tbryant@orangebeachal.gov)

Date: \_\_\_\_\_

Property Name: \_\_\_\_\_

Name of Responsible Person: \_\_\_\_\_

Contact Number: \_\_\_\_\_

Signature: \_\_\_\_\_

Title/Position: \_\_\_\_\_

Fire Official's Name: \_\_\_\_\_



## Fire Watch Log

Name of Building Under Fire Watch \_\_\_\_\_

Person Performing Fire Watch \_\_\_\_\_

I have read the instructions about conducting this Fire Watch and understand that I am responsible for patrolling my designated area at least once each half hour.

Signature \_\_\_\_\_

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