



# ORANGE BEACH FIRE RESCUE

P.O. Box 458 - 25855 John Snook Drive - Orange Beach, AL 36561  
(251) 981-6166 - orangebeachal.gov

January 2024

## RE: Key Box Program for Non-Standardized Fire Service Elevator Keys

To Whom it May Concern:

When Orange Beach Fire Rescue crews respond to an emergency, their ability to quickly access the location of the emergency can be the deciding factor of a successful response. Elevators are increasingly being relied on for emergency operations and their importance has been highlighted in Section 3007 of the International Building Code, requiring the installation of fire service access elevators and providing requirements for the installation of occupant evacuation elevators. One of the difficulties the fire service and other emergency response agencies have when accessing facilities and attempting to use elevators is the number of non-standardized keys that may not be available at the time of response. Even when the emergency responders are provided the necessary keys in case of response, the correct key may have to be identified from a large collection of keys for one building. In Orange Beach, the sheer number of keys makes possession of them cumbersome for emergency responders.

The City of Orange Beach has many locations with elevators that were built prior to the introduction of a standardized elevator key. The key is most likely to be based on the model of the elevator and the year it was manufactured. Orange Beach Fire Rescue is committed in 2024 to providing an Elevator Firefighter's key box with FEOK1 lock FREE OF CHARGE to each qualifying location. This particular box will assist our rescue and suppression personnel when responding to rescue situations at buildings equipped with elevators. The importance of obtaining independent elevator key boxes and installing them is critical to effectively managing the varying elevator keys for the many different elevator brands found within the City of Orange Beach. Orange Beach Fire Rescue will initially provide the box, but it will be the responsibility of the owner/manager to have the box installed and provide the applicable elevator keys.

*(continued)*

**Installation Procedures:**

- The key box shall be mounted at each elevator bank at the lobby nearest to the lowest level of fire department access
- The key box shall be mounted 5 feet 6 inches above the finished floor to the right side of the elevator bank
- Contents of the key box are limited to fire service phase 1 & phase 2 elevator keys (# of elevators +1). Additional elevator access tools, keys and information pertinent to emergency planning or elevator access shall be permitted where authorized by the fire code official. These shall be obtained by the owner/property manager from their elevator company or from [www.elevatorkeys.com](http://www.elevatorkeys.com)
- In buildings with two or more elevator banks, a single key box shall be permitted to be used where such elevator banks are separated by no more than 30 feet. Additional key boxes shall be provided for each individual elevator or elevator bank separated by more than 30'

Please contact our office if you have any questions about this program.

**City of Orange Beach Fire Marshal**  
(251) 981-6616