



SUBMITTAL REQUIREMENTS for SWIMMING POOL PERMIT APPLICATION

Required Information

1. Property Owner Information: Name / Address / Phone Number / Email Address
2. Pool Contractor
3. Barrier/Fence Contractor
4. Primary Contact: Name / Phone Number / Email Address
5. Project Details: Job Valuation / Size of Pool / Pool Volume / Horse Power of Motor / Turn Over Rate / Flow Rate

Required Documents

1. Site Plan – must include:
 - Location, Size, shape, and depth(s) of the proposed pool
 - Location of all structures on the property
 - Location and details of the required barrier/fence enclosure including:
 - Description and height of permanent barrier/fence
 - Location and description of gates (including swing direction and latch)
 - Location and means of protection for all doors from dwelling opening onto pool deck
2. Pool Equipment Specifications from Manufacturer
3. Contract between the Pool Contractor and the Property Owner (*signed by both parties*)
4. [Swimming Pool & Spa Construction & Maintenance Agreement \(PDF\)](#) (*completed by property owner*)
5. Alabama General Contractor License. Or if the property owner is acting as their own contractor and claiming a property owner exemption: [General Contractor License Law Exemption Affidavit \(PDF\)](#)
6. Proof of Ownership (*examples: property deed or property tax bill*)

Other Requirements

1. A separate [Site Permit application](#) must also be submitted for review with the Swimming Pool Permit application. On the Site Permit application under TYPE OF PERMIT, "Stormwater" must be selected along with any other applicable type of permit.
2. A separate [Electrical Permit](#) must be obtained before any electrical installation.
3. [Bonding inspections](#) are required prior to shooting the pool and installation of the pool deck.
4. The Contractor of Record is responsible for providing [barricades](#) during the construction to prevent unauthorized entry to the immediate work area and to assure that the permanent barrier is constructed in compliance with the applicable International Code and [Safety Barrier Guidelines for Residential Pools \(PDF\)](#).
5. All Pool access must meet all requirements of [Section 305 of the 2018 ISPCS](#). Some examples include:
 - A barrier/fence with a minimum height of 48 inches that surrounds the entire pool with gates that swing away from pool and must be self-closing and provided with self-latching hardware located at a minimum of 54 inches in height.
 - Any doors or windows with direct access to pool must be equipped with alarms with produce audible warnings when the doors are open. The alarms must be designed so they sound for a minimum of 30 seconds and are capable of being heard throughout the house. The alarms must be listed and labeled and meet all other requirements of UL 2017 and Section 305.4 of the 2018 ISPCS.
 - All power safety covers must be in compliance with ASTM F1346.
6. A [final inspection](#) is required upon completion of the pool and barrier/fence.